

POSITION CODE: 47-5081
INSURANCE CODE: 1624 Quarry NOC
MSHA 03/30 Split 50/50

JOB TITLE: Utility

General Plant Maintenance – Assist in repairing belts, replacing bearings and conveyor parts, changing screens, greasing plant and other maintenance duties as required.

Plant Clean Up – Assist in cleaning plant crushers, hoppers and concrete slabs using shovels, brooms, water hoses, etc...

Truck Driver/All Truck Drivers (Ex. Water Truck, Pit Truck, Stockpile Truck, Dirt Crew, Articulated Trucks) While performing the duties of this Job, the employee is regularly required to sit for long periods of time while operating a haulage truck. The employee would need to be able to climb an 6-8'ft ladder to gain access to the cab of the larger trucks. If driving an 18 ton truck, the employee will make numerous trips in and out of the cab to turn the bin on and off. Truck drivers are also required to help make repairs on the plant when malfunctions occur.

Skid Loader Operator

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

They will be required to help splice broken conveyor belts, unplug crushers, and use a shovel to remove material spillage from under the plant components. Some repair work would require the employee to work at heights and at times would be necessary to climb extension ladders. The employee is occasionally required to stand; walk; reach with hands and arms and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. The same vision requirements would be those that are expected to pass a driver license exam.

ESSENTIAL FUNCTIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

Essential Functions Statements

- Learn and follow safety rules and regulations
- Take actions to avoid potential hazards and obstructions, such as utility lines, other equipment, other workers and falling objects
- Adjust handwheels and depress pedals to control attachments, such as blades, buckets, scrapers and brooms
- Start engines, move throttles, switches and levers. Depress pedals to operate machines such as haul trucks 18 tons- 50 tons.
- Monitor operations to ensure that health and safety standards are met
- Load and move dirt, rocks, equipment and materials using trucks
- Coordinate machine actions with other activities, positioning or moving loads in response to hand or audio signals from crew members
- Repair and maintain equipment, making emergency adjustments or assisting with major repairs as necessary
- Check fuel, engine oil, hydraulic oil, engine coolant and other necessary items on equipment at job site to ensure adequate availability prior to daily use
- Communicate with supervisor or other employees to study instructions, plans and diagrams to establish work requirements
- Signal operators to assist or guide movement of equipment around various obstacles
- Maintain records of equipment usage and problems encountered

POSITION QUALIFICATIONS

Competency Statements

- Accountability- Ability to accept responsibility and account for his/her actions
- Active Listening- Ability to actively attend to, convey, and understand the comments and questions of others
- Reliability- The trait of being dependable and trustworthy
- Responsible-Ability to be held accountable or answerable for ones conduct
- Safety Awareness-Ability to identify and correct conditions that affect employee safety
- Accuracy-Ability to perform work accurately and thoroughly
- Judgment-The ability to formulate a sound decision using the available information
- Communication, Oral- Ability to communicate effectively with others using the spoken word
- Decision Making- Ability to make critical decisions while following company procedures
- Must have clear driving record and pass annual MVR review

WORK ENVIRONMENT

While performing the duties of this job, the employee is occasionally exposed to wet, muddy and/or humid conditions; moving mechanical parts; outside weather conditions; and extreme cold and/or heat. The noise level in the work environment is usually moderate to elevated noise levels.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel objects, tools or controls and reach with hands and arms. The employee frequently is required to stand, walk, climb or balance at heights up to 60 feet from ground level.

	Continuous	Frequently	Occasionally	Not Applicable
Bend		X		
Kneel		X		
Squat		X		
Climb		X		
Stand		X		
Walk		X		
Sit	X			
Reach		X		
Drive	X			
Fine Motor			X	
Repetitive Motion		X		
Right		X		
Left		X		

Approximates
 85% Sitting
 10% Standing
 5% Walking

This position requires and employee to lift:

	Continuous	Frequently	Occasionally	Not Applicable
0-10 lbs		X		
11-25 lbs		X		
25-50 lbs		X		
50-100 lbs		X		

While performing the duties of this job, the employee frequently works near moving mechanical parts and is frequently exposed to existing weather conditions, fumes or airborne particles. The noise level in the work environment is usually loud.

	Continuous	Frequently	Occasionally	Not Applicable
Hot Weather		X		
Cold Weather		X		
Wet Weather		X		
Exposed to Noise		X		
Exposed to High Heat			X	
Moving Equipment			X	
Working with Others	X			

Other Physical Requirements

Vision (Near, Distance, Peripheral, Depth Perception)

Sense of Sound (Notice Changes in Surroundings)

Sense of Touch

Required to wear Personal Protection Equipment (PPE), which include but are not limited to: Protective footwear; hard hat; safety vest, harnesses, safety glasses and respiratory devices)

The company has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and the Company reserves the right to change this job description and/or assign tasks for the employee to perform as the Company may deem appropriate.